

Michael Cagle, Principal
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April 6, 2020

Dear Parents and Students,

I hope this letter finds you all doing well and adjusting to KISD's Learning@Home program. I wanted to inform you about the updated processes regarding Tarrant County College Dual Credit enrollment for the 2020-2021 school year as well as updates for currently enrolled TCC Dual Credit students. Please see the area that corresponds to your student.

Currently Enrolled Dual Credit Students:

- Since our Dual Credit program was already using an online platform, the online instruction and requirements have not changed. Please continue to participate in your classes and complete your assignments per your Professor's directions on blackboard and as outlined in their syllabus.
- Drop Deadline – The drop deadline from TCC has been extended from April 9, 2020 to **April 23, 2020**. This deadline extension and reminders were posted in the Dual Credit Google Classroom last week. If you are failing a course by the April 23rd deadline, and cannot raise your grade to passing, it is highly suggested that you drop the course.
- You must inform Mrs. Ramirez ramirezd@kisdtx.net if you are dropping a course so we can go over recovery course options.
- As explained during your TCC Orientation in September, it is your responsibility to monitor your grades, update parents, reach out to your Professor for concerns, drop courses if needed, and inform Mrs. Ramirez if you are wanting to drop the course. Please continue to uphold these standards.
- If you requested TCC DC course(s) for the 2020-2021 school year on your KHS Pre-registration sheet, you will be given instructions later regarding DC Fall 2020 enrollment. No need to do more at this time, as you have already completed all that is required to participate in DC.

Summer Dual Credit courses:

- If you already have a TCC account and are currently enrolled in DC courses, you may enroll for summer courses at this time, as the summer enrollment is open. Please let Mrs. Ramirez know if you are planning to take any summer courses.
- If you are a first time DC student who wants to enroll for the summer, please see the steps below. Please know that you may not be able to register if your Texas Success Initiative (TSI) requirement is not met. Professional Communication (Speech) and Economics does not require the TSI.

First time students who want to take DC for 2020-2021 School Year:

Below are the steps and links needed to get prepared for the Fall 2020 Registration of Dual Credit courses. These steps are your responsibility and should be completed by May 15, 2020. **By completing these steps, you will be prepared for registration of the 2020-2021 Dual Credit school year.** The information below can also be found on Kennedale High School Counselor's webpage. <https://www.kennedaleisd.net/Page/686>

- **Step 1 – ApplyTCC – Application Help Sheet** – The first step is to apply to TCC. Follow the steps by clicking Step 1 - [here \(Step 1\)](#).
- **Step 2 – Web Advisor Log in and Videos (Pre-Assessment Activity (PAA) and #NotAnymore)** – Check your email at the address you provided in your ApplyTCC application for admission. Within 24 hours you will receive an email from TCC with instructions on how to log in to your WebAdvisor or you can assess the [Web Advisor Help Sheet](#) Follow the steps [here \(Step 2\)](#) to see instructions and information on the required videos.
- **Step 3 – Online Readiness Test** – This must be completed before you can register for any online courses at TCC. Detailed instructions can be found [here \(Step 3\)](#).
- **Step 4 – Texas Success Initiative (TSI)** – Students must show college readiness by taking the TSI. Due to the Covid 19 school closures, the TCC Testing Center has not determined if they are going to allow exceptions to new students and TSI testing. You may find the latest information from College Board about TSI Remote Proctoring [here \(Step 4\)](#). As of 2019-2020, KHS is a TSI testing site; we are also looking in to the possibility of testing this summer at KHS. More information will follow.

Congratulations! Once these steps 1 – 3 are completed, you are on the pre-registration list for the DC courses that you signed up for during pre-registration. We will get you registered for Fall Semester at TCC and will be updating you on that process.

I appreciate your patience and understanding as we navigate thru these new steps. Please know that I am here to help as well as your TCC representatives, which I have listed below. Please feel free to reach out to any one of us at any time. We are all here to help guide you thru this process.

Justin Johnson
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Toia Phillips
Dual Credit Advising Team
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TCC Help Desk
Technology/Login Assistance
817-515-8324

Sincerely,

Dawn Ramirez
KHS 11th/12th grade Counselor
KHS/Dual Credit Contact
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817-563-8116 –voice messages will go directly to my personal cell phone
KHS / Dual Credit Webpage: <https://www.kennedaleisd.net/Page/686>
2019-2020 Dual Credit Google Classroom Code: wqzab