



2021-2022 Payroll Dates Calendar

	Begin Date	Cut-off Date Pay End Date	PAY DATE	Timesheet & Approval Due Date
	<i>***SEE NOTE BELOW</i>			
SEPTEMBER	08-01-21	08-28-21	09-24-21	09-01-21
OCTOBER	08-29-21	10-02-21	10-25-21	10-06-21
NOVEMBER	10-03-21	10-30-21	11-19-21	11-03-21
DECEMBER	10-31-21	11-27-21	12-17-21	12-01-21
JANUARY	11-28-21	01-01-22	01-25-22	01-05-22
FEBRUARY	01-02-22	01-29-22	02-25-22	02-02-22
MARCH	01-30-22	02-26-22	03-25-22	03-02-22
APRIL	02-27-22	04-02-22	04-25-22	04-06-22
MAY	04-03-22	04-30-22	05-25-22	05-04-22
JUNE	05-01-22	05-28-22	06-23-22	06-01-22
JULY	05-29-22	07-02-22	07-25-22	07-06-22
AUGUST	07-03-22	07-30-22	08-25-22	08-03-22

*****NOTE: Payroll begin and end date apply to leave postings, substitute pay, hourly pay and extra duty pay.**

*Cut-off date for overtime, hourly, substitute and payroll changes.

Substitutes only: Paychecks are automatically mailed on the pay date of each month unless Human Resources is notified 24 hours in advance to hold.