

Troubleshooting Google Meets SOUND ISSUES

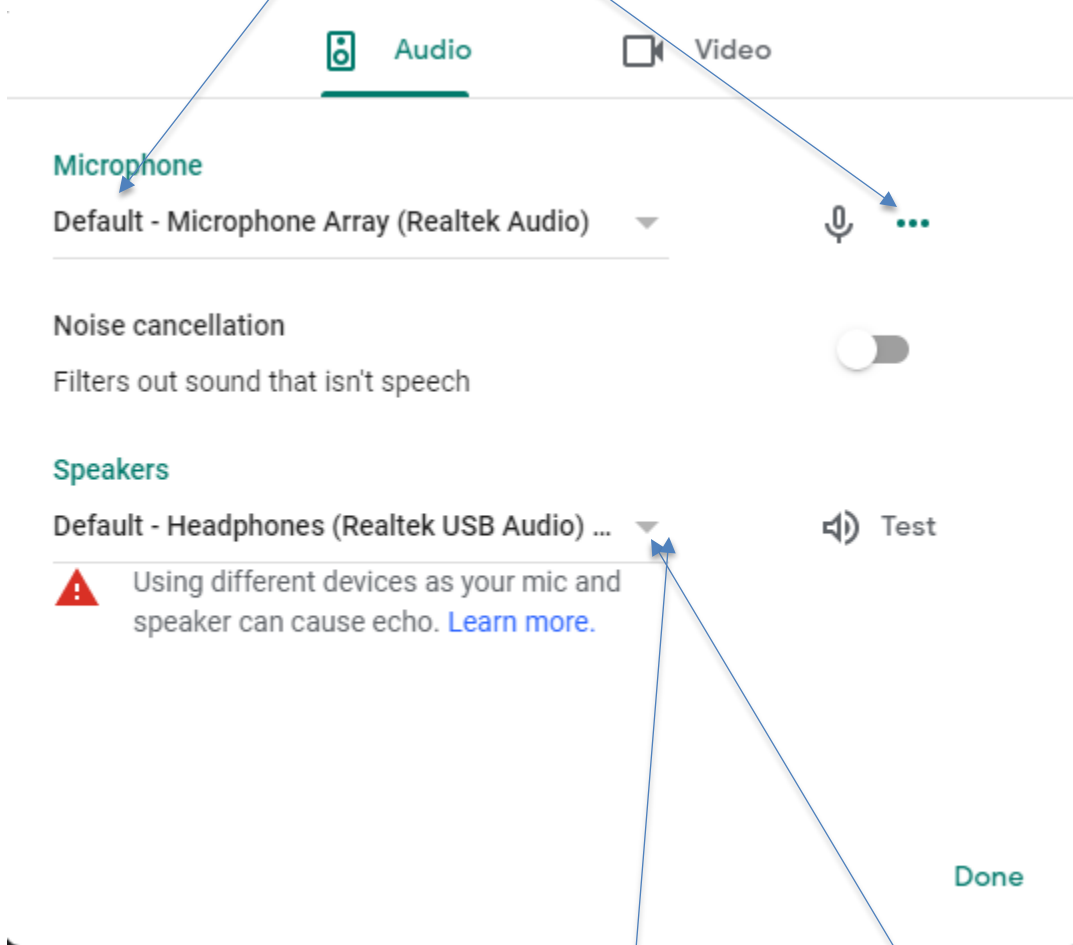
Click on the Google Meets link (It is ok if there is not a meeting going on)

Click Allow for the CB to access your microphone and speakers

Click on the three tiny dots at the bottom right of the screen window.

Click on Settings

- Make sure the Microphone is set to the Default. You can test it by speaking-you should see the three green dots to the right of the icon move.



- Check the speaker by clicking on the tiny drop down arrow.

Choose the Dell Chromebook (Display audio)

OR IF YOU ARE USING HEADPHONES, choose the name of your headphones from the arrow drop down list.

REMEMBER TO SWITCH THIS IF YOU DECIDE NOT TO USE HEADPHONES.