

KENNEDALE ISD VOLUNTEER FORM
CRIMINAL HISTORY RECORD INFORMATION AUTHORIZATION

***CONFIDENTIAL**

PLEASE CHECK CAMPUS YOU WILL BE VOLUNTEERING ON:

DELANEY _____

PATTERSON _____

ARTHUR _____

KJHS _____

KHS _____

In accordance with Kennedale ISD Board Policy DC (Legal), this application is being used to help provide a safe and secure environment for Kennedale ISD students. The requested information regarding sex, race and date of birth is required by the Texas Department of Public Safety. This information is kept strictly confidential and is necessary only for processing the criminal history. This information will only be released as required by law.

A TX Driver License or State ID is required. Additional processing is required for an out-of-state driver license. Please print (legibly) or type all of the following information. The Driver License or State ID must be attached to this application.

APPLICANT'S NAME: _____
 (As listed on Driver License) **Last** **First** **Middle** **Maiden**

SEX: Male Female **ETHNICITY:** White Black Hispanic **Other** _____

DATE OF BIRTH _____ **HOME & CELL PHONE NUMBER:** _____

MAILING ADDRESS: _____
 Street **City** **State** **Zip**

HAVE YOU EVER BEEN CONVICTED OR RECEIVED DEFERRED ADJUDICATION FOR A CRIME OTHER THAN A MINOR TRAFFIC OFFENSE? _____

If the Texas Department of Public Safety returns an apparent criminal history for anything other than a minor traffic offense, you will not be placed on the "Approved" list until you are able to provide official proof that the record is clear or until an appeal is successfully processed. Appeal process information will be mailed to those not approved.

CODE OF ETHICS

- I realize that being a volunteer, chaperone, student resident, intern, tutor, substitute or observer for Kennedale ISD can help a student to attain his/her maximum education potential as well as help and encourage all aspects of student growth.
- I will be responsible for arriving on time and be regular and consistent in attendance.
- I will encourage positive attitudes through sincere praise.
- I will be sensitive to procedures and student needs.
- I will be flexible in working with new ideas and materials.
- I agree to keep student information confidential. I will have respect for the confidential nature of school records, assignments and relationships between staff members and students.
- Professional adult behavior is expected at all times. Inappropriate language, actions, or public display of affection may result in being prohibited from volunteering in the future.

APPLICANTS MUST READ AND SIGN THE FOLLOWING:

I, the undersigned, authorize KISD to obtain copies of any information, pertaining to any criminal history record maintained by any law enforcement agency and to use said information for the purpose of evaluating my application.

I have also read and understand the **Code of Ethics** and affirm that all the information contained in this application is true and complete and that misrepresentation, falsification or omission shall be cause for relinquishing my role as a volunteer in the KISD.

APPLICANT'S SIGNATURE

DATE

This form may be returned to:

Tracy Williams, Administrative Assistant
 120 West Kennedale Pkwy., Kennedale, TX 76060
 Office: 817-563-8000 Fax: 817-483-3610

For Office Use Only:

School: _____ **Date Received:** _____ **CRC Processed:** _____